

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2015 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)							POSITION NUMBER			WWG		CBID					
AWWS TYPE 9/8/80			SCHEDULED DAY OFF FRIDAY A		WORK WEEK BEGINS FRIDAY MIDDAY*			OFFICE NAME									
JANUARY 21 Days/168 Hours							FEBRUARY 21 Days/168 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1 LR1 HOL 8	2	3					30	31					
4	5	6	7	8	9	10	1	2	3	4	5	6	7				
11	12	13	14	15	16	17	8	9	10	11	12	13	14				
18	19 LR1 HOL 8	20	21	22	23	24	15	16	17	18	19	20	21				
25	26	27	28	29	29	29	22	23	24	25	26	27	28				
Hours Scheduled: 169			LR -2		EX +1		HC 0		Hours Scheduled: 160			LR -9		EX 0		HC 0	
MARCH 22 Days/176 Hours							APRIL 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1	2	3					1	2	3				
5	6	7	8	9	10	11	5	6	7	8	9	10	11				
12	13	14	15	16	17	18	12	13	14	15	16	17	18				
19	20	21	22	23	24	25	19	20	21	22	23	24	25				
26	27	28	29	30	30	30	26	27	28	29	30	31					
Hours Scheduled: 178			LR 0		EX +2		HC 0		Hours Scheduled: 160			LR -9		EX 0		HC 0	
MAY 21 Days/168 Hours							JUNE 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1	2	3					1	2	3				
3	4	5	6	7	8	9	3	4	5	6	7	8	9				
10	11	12	13	14	15	16	10	11	12	13	14	15	16				
17	18	19	20	21	22	23	17	18	19	20	21	22	23				
24	25 LR1 HOL 8	26	27	28	29	30	24	25	26	27	28	29	30				
31							31										
Hours Scheduled: 168			LR -1		EX 0		HC 0		Hours Scheduled: 178			LR 0		EX +2		HC 0	
JULY 22 Days/176 Hours							AUGUST 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1	2	3					1	2	3				
5	6	7	8	9	10	11	5	6	7	8	9	10	11				
12	13	14	15	16	17	18	12	13	14	15	16	17	18				
19	20	21	22	23	24	25	19	20	21	22	23	24	25				
26	27	28	29	30	30	30	26	27	28	29	30	31					
Hours Scheduled: 178			LR 0		EX +2		HC 8		Hours Scheduled: 169			LR -7		EX 0		HC 0	
SEPTEMBER 22 Days/176 Hours							OCTOBER 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1	2	3					1	2	3				
5	6	7	8	9	10	11	5	6	7	8	9	10	11				
12	13	14	15	16	17	18	12	13	14	15	16	17	18				
19	20	21	22	23	24	25	19	20	21	22	23	24	25				
26	27	28	29	30	30	30	26	27	28	29	30	31					
Hours Scheduled: 178			LR 0		EX +2		HC 8		Hours Scheduled: 169			LR -7		EX 0		HC 0	
NOVEMBER 22 Days/176 Hours							DECEMBER 22 Days/176 Hours										
S	M	Tu	W	Th	F	S	S	M	Tu	W	Th	F	S				
				1	2	3					1	2	3				
4	5	6	7	8	9	10	4	5	6	7	8	9	10				
11	12	13	14	15	16	17	11	12	13	14	15	16	17				
18	19	20	21	22	23	24	18	19	20	21	22	23	24				
25	26	27	28	29	30	31	25	26	27	28	29	30					
Hours Scheduled: 177			LR 0		EX +1		HC 0		Hours Scheduled: 178			LR -2		EX +2		HC 0	

EMPLOYEE SIGNATURE	DATE
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LEGEND

LR = LEAVE REQUIRED
FOR PAY PERIOD DEFICIT
AND/OR ON A HOLIDAY

EX = EXCESS HOURS EARNED

HC = HOLIDAY CREDIT EARNED